



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT

Region 9

3rd Floor, QNS Building, Veterans Avenue Extension
 Tumaga Road, Zamboanga City



BLR Reg. Form No. 10-CBA, Series of 2003
 (For Collective Bargaining Agreement)

**CHECKLIST OF REQUIREMENTS ON APPLICATION FOR
 CBA REGISTRATION**

Applicant Name and Address		Contact No		
Authorized Rep. and Address		Contact No		
Received By:				
Received Date:		Status:	Complete	
			Incomplete	
Remarks:			Returned Date	
Documentary Requirements:		YES	NO	NAP
Documents 1-4 shall be certified under oath by the representative(s) of the employer(s) and the labor union(s) concerned. All documents shall be submitted in triplicate copies: one original copy and two duplicate copies.				
1. Duly accomplished application form				
2. Copy of the Collective Bargaining Agreement (CBA)				
3. A statement that the collective bargaining agreement was posted in at least two conspicuous places in the establishment or establishments concerned for at least five days before its ratification (<i>Part II of the Form</i>)				
4. A statement that the collective bargaining agreement was ratified by the majority of the employees in the bargaining unit of the employer or employers concerned (<i>Part II of the Form</i>)				
5. List of employees/members with corresponding signatures who ratified the CBA. <i>No other document shall be required in the registration of collective bargaining agreement other than the above-stated requirements.</i>				