



Republic of the Philippines  
**DEPARTMENT OF LABOR AND EMPLOYMENT**

**Region 9**

3<sup>rd</sup> Floor, QNS Building, Veterans Avenue Extension  
 Tumaga Road, Zamboanga City

**INFORMATION SHEET**

<b>I. PROFILE</b>	
Name of Organization	
Office Address	
Legal Personality	
Certificate of Registration from any of the following: <input type="checkbox"/> DOLE <input type="checkbox"/> SEC <input type="checkbox"/> DTI <input type="checkbox"/> CDA <input type="checkbox"/> Others, specify	
Organizational Structure: (in a separate sheet, indicating the key positions with the respective officers)	
<b>II. ECONOMIC SURVEY (in a capsule)</b>	
Present Economic Activities of Officers/members: Mention at least three viable ones:	
Existing Activities of the Organization and the Areas where each is being done. Include the number of beneficiaries of the respective activity.	
Proposed activities of the Organization and the area where each is to be done. Include the number of beneficiaries of the respective activity.	
<b>III. ORGANIZATION'S CAPABILITY</b>	
Strengths:	
Weaknesses:	

<b>DOLE-9 FORM 7.5.12.04</b>	
Issue Date:	May 1, 2013
Approved By:	Regional Director
Issue Status:	01 Rev. No: 00

<b>IV. TRACK RECORD</b>	
Financial stability	
Assets	
Liabilities	
Net Income	
Source of Income	
For established organization with previous livelihood loan within the last two (2) years	
	Lending agency/ies (please specify)
	Date acquired/amount
	How much has been paid
	When was the last payment made?
Type of livelihood project/s implemented	
Problems encountered in the implementation of the Livelihood Project	
<b>V. PROPOSED LIVELIHOOD PROJECT</b>	
<b>VI. AMOUNT OF FUND BEING REQUESTED FROM DOLE-RO9</b>	

CONTROLLED

## SWORN STATEMENT

<p>I, _____, hereby attest to the veracity of the attached documents.</p> <p style="text-align: center;">_____ Authorized Representative</p> <p>CTC No. _____ Issued on _____ Issued at _____</p>	<p>I, _____, president of _____ do undertake to put up an equity of at least 20% of the total project cost.</p> <p style="text-align: center;">_____ President</p> <p>CTC No. _____ Issued on _____ Issued at _____</p>
<p>I, _____, declare that none of the officers is an agent or is related by consanguinity or affinity up to the 4<sup>th</sup> civil degree to DOLE officials authorized to process and approve the proposal.</p> <p style="text-align: center;">_____ Secretary</p> <p>CTC No. _____ Issued on _____ Issued at _____</p>	<p>This is to certify that the applicant has no arrears in amortization payments from any credit institution.</p> <p style="text-align: center;">_____ Treasurer</p> <p>CTC No. _____ Issued on _____ Issued at _____</p>